

The legal bit

Here's some points to help you stay safe and within the law when you're fundraising:

Collections

You'll need a licence or permit from your local council if you're planning to do a collection in a public place. You'll also need a letter of permission from us to hand in with your council application.

Raffles and lotteries

You can use the standard books of raffle tickets if your raffle is held within a 24-hour period, in one single venue and is part of an event. If your raffle exceeds this time period then you need to use alternative tickets and different rules apply. The laws surrounding raffles and lotteries are quite complex – it's best to get in touch with us before you start planning to make sure you're complying with the law.

Food hygiene

If you're planning to prepare and sell food at a large, catered event, you should make sure that the event venue has adequate facilities that match the specific requirements of food handling and health and safety. Everyone involved must have had the correct training and must be supervised. Visit food.gov.uk for more information.

Alcohol and entertainment

If you're serving alcohol or hosting live performers, and if members of the public are attending, then you'll need a premises licence (unless your event is on private premises such as at a pub, someone's home or restaurant). Your local authority will be able to give you more information and guide you through the necessary procedures.

Events

You'll need Public Liability insurance if your event involves the public. Please check with the venue first as they may already have insurance that covers your event. Do you think that your event will need a specific license or any special permission? If you're unsure, get in touch with your local council. If you are doing a challenge event that isn't part of a registered or established event then you'll need to carry out a risk assessment to make sure that you're all going to be safe. Go online at hse.gov.uk for more information.

Your health

Make sure you're in good health to be able to undertake the fundraising activity you've chosen. If you're in any doubt, check with your doctor.

Julia's House

The Wiltshire and Dorset Children's Hospices

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