### Julia’s House

##### Person Specification

# Title: Member of Board of Trustees - Treasurer

# Location: Dorset/Wiltshire

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| SELECTION CRITERIA | Essential | Desirable |
| Knowledge and professional experience |  |  |
| Professional Qualification in CIMA, ACCA or ACA | Y |  |
| Minimum five years’ experience at Director level in an organisation with a turnover in excess of £2million, preferably as either Chairman, CEO/Managing Director, or Financial Director | Y |  |
| Minimum five years’ charity accounting experience, specifically preparation of charity accounts either in a charity or accountancy practice plus experience of restricted, unrestricted and designated funds  | Y |  |
| Experience of steering organisational strategy | Y |  |
| Experience of working in or with a healthcare or charitable organisation  | Y |  |
| Mentoring experience |  | Y |
| Experience of working with volunteers |  | Y |
| Aptitude and skills |  |  |
| Mature character with excellent all-round business judgement  | Y |  |
| Ability to work effectively as a member of a team | Y |  |
| Sound understanding of the interaction between executive and non-executive functions  | Y |  |
| Ability to influence and liaise effectively within a Board of Directors/Trustees  | Y |  |
| Leadership skills | Y |  |
| Strategic vision | Y |  |
| Ability to think creatively | Y |  |
| Good, independent judgement | Y |  |
| Willingness to speak their mind | Y |  |
| Excellent communication and interpersonal skills | Y |  |
| Understanding of, and commitment to, good organisational culture and its objectives  | Y |  |
| Attitudes and behaviours  |  |  |
| Open, approachable style | Y |  |
| Calm under pressure | Y |  |
| Integrity | Y |  |
| Tact and diplomacy | Y |  |
| Complete discretion and respect for privacy and confidentiality | Y |  |
| Flexibility and availability for meetings  | Y |  |
| Willingness to meet Finance Director regularly in normal office hours  | Y |  |
| Commitment to the work of Julia’s House | Y |  |
| Satisfactory DBS (Disclosure & Barring Service) check | Y |  |